



Lettings policy 2021

The overriding principle for use of the Community Centre is summed up in the objective of the Charity:

To further or benefit the residents of Thornton, Bradford, West Yorkshire and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation, health and fitness, welfare and leisure time occupation with the objective of improving the conditions of life for the residents.

The management committee will be responsible for the letting of facilities within the Centre. There will be an annual review of the rates for use, and these will be published on the website/Facebook page.

Charge rates will be set at a reasonable rate, consistent with covering costs, providing a modest contribution to overheads and maintenance costs, plus a contribution to reflect the volunteer time freely given for the running of the Hall.

The centre will be open to a variety of users:

- Community groups
- Private users
- Commercial organisations

In the light of this, and the desire to meet the needs of our Charity's objective and desire to help disadvantaged groups, the management committee has the discretion to waive or reduce charges. All lettings decisions must be made at the management committee and noted in the minutes.

Application for hire must be made on the booking form provided. A Premises Hiring Agreement must be completed and signed in respect of every booking of the Centre. The person signing the Premises Hiring Agreement shall be known as "**the Hirer**" and shall accept full responsibility for the due observance in all respects of the Terms and Conditions as set out in the Premises Hiring Agreement. The Hirer must be a responsible adult.